



BEDFORD HEIGHTS

BEDFORD HEIGHTS BUSINESS CENTRE

QUOTATION FOR OFFICE SPACE

SUBJECT TO CONTRACT

Date: 13th October 2020

Unit No.	Level 1, Unit 150/151
Rateable Value	£8400
Size (sq ft)	476 sq ft

Minimum 12 month lease:

Rent per sq ft p.a.	£13.00 psf pa	£ 6188.00
Service Charge per sq ft p.a. (est)	£5.32 psf pa	£ 2532.32
Building Insurance (est)		£ 137.00
Business Rates (estimate only)		£ 4124.40
Electricity (estimate only)		£ 952.00
Car Parking	1 included	
Total cost per annum		£ 13933.72
Cost per month		£ 1161.14

Minimum 12 month lease with Small Business Rate Relief at prevailing rate:

Rent per sq ft p.a.	£13.00 psf pa	£ 6188.00
Service Charge per sq ft p.a. (est)	£5.32 psf pa	£ 2532.32
Building Insurance (est)		£ 137.00
Business Rates (estimate only)		£ 0.00
Electricity (estimate only)		£ 952.00
Car Parking	1 Included	
Total cost per annum		£ 9809.32
Cost per month		£ 817.44

Additional Costs:

Office Cleaning	£11.00 per hour
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Photocopying	From 10p per copy
Conference Room Hire	Prices available on request Tenants receive a 10% discount on room hire charges

Telecoms and furniture not included

All prices subject to VAT