



BEDFORD HEIGHTS

BEDFORD HEIGHTS BUSINESS CENTRE

QUOTATION FOR OFFICE SPACE

SUBJECT TO CONTRACT

Date: 6th October 2020

Unit No.	417
Size (sq ft)	350 sq ft
Rateable Value	£2900
Car Park Allocation	One space

Minimum 12 month lease:

Rent per sq ft p.a.	£13 psf pa	£ 4550.00
Service Charge per sq ft p.a. (est)	£5.32 psf pa	£ 1862.00
Building Insurance (est)		£ 110.00
Business Rates (estimate only)		£ 1429.70
Electricity (estimate only)		£ 700.00
Car Parking	One space included	
Total cost per annum		£ 8651.17
Cost per month		£ 720.97

Minimum 12 month lease applying Small Business Rate Relief

Rent per sq ft p.a.	£13 psf pa	£ 4550.00
Service Charge per sq ft p.a. (est)	£5.32 psf pa	£ 1862.00
Building Insurance (est)		£ 110.00
Business Rates (estimate only)		£ 0.00
Electricity (estimate only)		£ 700.00
Car Parking	One included	
Total cost per annum		£ 7221.47
Cost per month		£ 601.79

Additional Costs:

Office Cleaning	£11 per hour
Photocopying	From 10p per copy
Conference Room Hire	Prices available on request

	Tenants receive a 10% discount on room hire charges
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Telecoms and furniture not included

All prices subject to VAT