



BEDFORD HEIGHTS

BEDFORD HEIGHTS BUSINESS CENTRE

QUOTATION FOR OFFICE SPACE

SUBJECT TO CONTRACT

Date: 6th October 2020

Unit No.	Level 3, Unit 314
Size (sq ft)	185 sq ft
Rateable Value	£1,550
Parking Allocation	One space

Minimum 12 month lease with Small Business Rate Relief at prevailing rate:

Rent per sq ft p.a.	£13.00 psf pa	£ 2405.00
Service Charge per sq ft p.a. (est)	£5.32 psf pa	£ 984.20
Building Insurance per sq ft p.a. (est)		£ 57.00
Business Rates (estimate only)		£ 0.00
Electricity (estimate only)		£ 370.00
Total cost per annum		£ 3,816.20
Cost per month		£ 318.02

Additional Costs:

Office Cleaning	£11.00 per hour
Photocopying	From 10p per copy
Conference Room Hire	Prices available on request Tenants receive a 10% discount on room hire charges

Telecoms and furniture not included

All prices subject to VAT