



BEDFORD HEIGHTS

BEDFORD HEIGHTS BUSINESS CENTRE

QUOTATION FOR OFFICE SPACE

SUBJECT TO CONTRACT

Date: 17th August 2020

Unit No.	Level 2, Unit 217
Size (sq ft)	2600 sq ft
Rateable Value	£18,500
Parking Allocation	7 spaces

Minimum 12 month lease:

Rent per sq ft p.a.	£13.00 psf pa	£33,800.00
Service Charge per sq ft p.a. (est)	£5.32 psf pa	£13,832.00
Building Insurance per sq ft p.a. (est)		£ 805.00
Business Rates (estimate only)		£ 9,200.00
Electricity (estimate only)		£ 5,000.00
Car Parking	7 spaces included	
Total cost per annum		£62,637
Cost per month		£ 5,219.75

Additional Costs:

Office Cleaning	£11.00 per hour
Photocopying	From 10p per copy
Conference Room Hire	Prices available on request Tenants receive a 10% discount on room hire charges

Telecoms and furniture not included

All prices subject to VAT