



BEDFORD HEIGHTS

BEDFORD HEIGHTS BUSINESS CENTRE

QUOTATION FOR OFFICE SPACE

SUBJECT TO CONTRACT

Date: 11th August 2020

Unit No.	Level 1, Unit 152a
Rateable Value	£2500 pa
Size (sq ft)	277 sq ft

Minimum 12 month lease with Small Business Rate Relief at prevailing rate:

Rent per sq ft p.a.	£13.00 psf pa	£ 3,601.00
Service Charge per sq ft p.a. (est)	£5.32 psf pa	£ 1,473.64
Building Insurance (est)		£ 89.00
Business Rates (estimate only)		£ 0.00
Electricity (estimate only)		£ 554.00
Car Parking	1 Included	
Total cost per annum		£ 5,717.64
Cost per month		£ 476.47

Additional Costs:

Office Cleaning	£11.00 per hour
Photocopying	From 10p per copy
Conference Room Hire	Prices available on request Tenants receive a 10% discount on room hire charges

Telecoms and furniture not included

All prices subject to VAT