



BEDFORD HEIGHTS

BEDFORD HEIGHTS BUSINESS CENTRE

QUOTATION FOR OFFICE SPACE

SUBJECT TO CONTRACT

Date: 9th July 2020

Unit No.	Unit 206
Size (sq ft)	220 sq ft
Rateable Value	£1900
Parking Allocation	One space

Minimum 12 month lease:

Rent per sq ft p.a.	£13.00 psf pa	£2860.00
Service Charge per sq ft p.a. (est)	£5.32 psf pa	£1170.40
Building Insurance. (est)		£ 70.00
Business Rates (estimate only)		£ 932.90
Electricity (estimate only)		£ 440.00
Car Parking	1 included	
Total cost per annum		£5473.30
Cost per month		£ 456.10

Minimum 12 month lease with Small Business Rate Relief applied:

Rent per sq ft p.a.	£13.00 psf pa	£2860.00
Service Charge per sq ft p.a. (est)	£5.32 psf pa	£1170.40
Building Insurance. (est)		£ 70.00
Business Rates (estimate only)		
Electricity (estimate only)		£ 440.00
Car Parking	1 included	
Total cost per annum		£4540.40
Cost per month		£ 378.36

Additional Costs:

Office Cleaning	£11.00 per hour
Photocopying	From 10p per copy
Conference Room Hire	Prices available on request

	Tenants receive a 10% discount on room hire charges
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Telecoms and furniture not included

All prices subject to VAT