



BEDFORD HEIGHTS

## BEDFORD HEIGHTS BUSINESS CENTRE

### QUOTATION FOR OFFICE SPACE

***SUBJECT TO CONTRACT***

Date: 25<sup>th</sup> June 2020

Unit No.	Level 4 Unit 421A
Size (sq ft)	221 sq ft
Rateable Value	£1,800.00
Car Park Allocation	One space

**Minimum 12 month lease:**

Rent per sq ft p.a.	£13.00 psf pa	£2873.00
Service Charge per sq ft p.a. (est)	£5.32 psf pa	£1,175.72
Building Insurance per sq ft p.a. (est)		£ 70.00
Business Rates (estimate only)		£ 0.00
Electricity (estimate only)		£ 442.00
Car Parking	1 space included	
Total cost per annum		£4,560.72
Cost per month		£ 380.06

**Additional Costs:**

Office Cleaning	£11.00 per hour
Photocopying	From 10p per copy
Conference Room Hire	Prices available on request Tenants receive a 10% discount on room hire charges

*Telecoms and furniture not included*

*All prices subject to VAT*