



BEDFORD HEIGHTS

BEDFORD HEIGHTS BUSINESS CENTRE

QUOTATION FOR OFFICE SPACE

SUBJECT TO CONTRACT

Date: 25th June 2020

Unit No.	Level 4, 408
Size (sq ft)	309 sq ft
Rateable Value	£2543.00
Parking Allocation	1 space

Minimum 12 month lease:

Rent per sq ft p.a.	£13.00 psf pa	£ 4,017.00
Service Charge per sq ft p.a. (est)	£5.32 psf pa	£ 1,643.88
Building Insurance per sq ft p.a. (est)		£ 100.00
Business Rates (estimate only)		£ 1,248.61
Electricity (estimate only)		£ 618.00
Car Parking	1 Space Included	
Total cost per annum		£ 7,627.49
Cost per month		£ 635.62

Minimum 12 month lease excluding Business Rates:

Rent per sq ft p.a.	£13.00 psf pa	£ 4,017.00
Service Charge per sq ft p.a. (est)	£5.32 psf pa	£ 1,643.88
Building Insurance per sq ft p.a. (est)		£ 100.00
Electricity (estimate only)		£ 618.00
Car Parking	1 Space Included	
Total cost per annum		£ 6,378.88
Cost per month		£ 531.57

Additional Costs:

Office Cleaning	£11 per hour
Photocopying	From 10p per copy

Conference Room Hire	Prices available on request Tenants receive a 10% discount on room hire charges
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Telecoms and furniture not included

All prices subject to VAT