



BEDFORD HEIGHTS

## BEDFORD HEIGHTS BUSINESS CENTRE

### QUOTATION FOR OFFICE SPACE

***SUBJECT TO CONTRACT***

Date: 2nd July 2020

Unit No.	Level 2, Unit 216
Size (sq ft)	5,184 sq ft
Rateable Value	£26,000
Car Park Allocation	15 spaces in Top Car Park (Permit)

**Minimum 12 month lease:**

Rent per sq ft p.a.	£13.00 psf pa	£67,392.00
Service Charge per sq ft p.a. (est)	£5.32 psf pa	£27,578.88
Building Insurance per sq ft p.a. (est)		£ 1,600.00
Business Rates (estimate only)		£13,000.00
Electricity (estimate only)		£10,368.00
Total cost per annum		£119,938.88
Cost per month		£ 9,994.90

**Additional Costs:**

Office Cleaning	£11.00 per hour
Photocopying	From 10p per copy
Conference Room Hire	Prices available on request Tenants receive a 10% discount on room hire charges

*Telecoms and furniture not included*

*All prices are subject to VAT*